

# **Annual General Meeting and Coaches Meeting – February 26<sup>th</sup>**

Bush Middle School 6:00 – 8:30pm

## **Layout for the AGM meeting – Starts 6:00pm**

1. Roll Call and Introduction
  - a. General TSC information from 2019/2020
2. Coaches code of conduct
  - a. Presented by Kurt Gress
  - b. Coaches will need to sign and return the back sheet
3. Bylaw vote for new Club Manager position – Executive board vote
  - a. See below for the information on this new board position
4. If above passes: Club Manager board position vote
5. Officer and Committee reports
6. Vote for all non-contended board positions
  - a. Vote to be administered by the secretary Levi Clemmens
7. Unfinished business
8. Proposals
  - a. Any new proposals from any member of TSC
9. New Business
10. Adjournment

### **New Proposed Position: Club manager**

The club manager position will be a combination of the 2<sup>nd</sup> Vice President of Fields and Registrar. This is a key position within Tumwater Soccer Club. This position will handle all fields, practice schedules, coaches RMA's, and player registration. Expect to handle several calls per week along with emails. Finally, this position is given a stipend to offset the time spent with all tasks.

#### Expected Commitment:

- Estimate of 4-6 hours per week
- Attend all monthly TSC board meetings
- Attend all TCYSA per season and post season meetings
- Attend and help with JSP

Work all days for the KITG tournament

Proposed bylaws for this position:

- A. Serve as the Club registrar. This includes maintaining records of teams, players, and coaches as per the guidelines established by TSC and TCYSA.*
- B. Coordinate registration activities with TCYSA and Washington Youth Soccer as required.*
- C. Maintain record of Risk Management status for all registered volunteers as required by TCYSA and Washington Youth Soccer. Including all Board Members, Coaches, Assistant Coaches, Manager, or any other individual over 18 years' old who has or may have routine direct or indirect contact or influence on a youth player.*
- D. Register all participating teams in TSC sponsored tournaments and events.*
- E. Coordinate with the School District, Parks Department, and Capital Soccer Fields to reserve fields to be used by TSC teams for practices and games.*
- F. Assign fields to TSC teams for practices.*
- G. Coordinate with TCYSA for assignment of fields for TSC home games.*
- H. Actively manage field reservations during each season to optimize field usage and rental charges.*
- I. Assist in the marking and maintenance of fields used by TSC teams for practices and games.*
- J. Attend all TCYSA meeting*
- K. Responsible for the Club communications including telephone, email and website. All inquiries will be answered, if possible, or forwarded to the appropriate members of the Club.*

## **Coaches meeting – Start approximately at 7:00pm**

Introduction of Kyle Jones and Scott Kee

Mark Huegel's report

- TCYSA will not make any changes to games unless it is an extreme situation
- TCYSA has voted to not allow dogs/pets to any of the TCYSA games
- How to handle a player that is extremely hard to coach
- How to manage a game when the opposing team is very aggressive, past the point of safe play
- Player pass is only used for teams that lack the number of players to fill a team
- KITG will be on 7/17 – 7/19
  - Will have a signup sheet for volunteers at the field assignment table
- 4<sup>th</sup> of July (Saturday this year)
  - Signup sheet for coaches who would like their team in the parade

Scott Kee

- TCYSA's code of conduct for parents/coaches
- Zero-tolerance policy

Kyle Jones

- Beginners coach's clinic
- Saturday 3/7 10-12 – Capital Soccer Fields

Tiffany to give the coaches the RMA process:

- 4/30 is the renewal date
- Concussion Awareness
- Sudden Cardiac Arrest
- Safe Sports new coaches and returning

Tommy to give report on collecting and picking up TSC equipment

- Care and use of TSC's equipment
- Report any broken or damage equipment ASAP

Mark Huegel

- Wrap up any unfinished business

Concluded – 8:30pm